

GWANDALAN BOWLING CLUB SOCIAL GOLF CLUB

CONSTITUTION

1. PRELIMINARY

- 1.1. The club shall be known as the G.B.C. Social Golf Club (hereinafter called the social golf club).

2. OBJECT

- 2.1 To play and promote the game of golf
- 2.2 To engender by association a fraternal feeling amongst the players and to preserve and promote the best tradition of the game.

3. MEMBERSHIP

- 3.1. Before becoming a member of the social golf club each and every person must be a financial member of the Gwandalan Bowling Club.
- 3.2. Membership of the social golf club shall comprise male, female and junior members aged 14 years or over whose parent/grandparent or guardian must be a member of the social golf club.
- 3.3. In recognition of service to the club, a member may be considered for Life Membership. For election to Life Membership a member must be proposed in writing to members at a general meeting and will apply immediately if accepted by a minimum of 75% of the members present. Life members will be exempt from paying the annual social golf club membership fees.

4. FEES

- 4.1. The management committee shall fix the annual fees and subscriptions (if any) which shall be in addition to any monies payable to the registered club (Gwandalan Bowling Club).

5. FINANCIAL YEAR

- 5.1. The social golf club financial year shall coincide with the financial year of the registered club.
- 5.2. All fees due are payable in advance by 30th June.

6. COMMITTEES:

- 6.1. The management and administration of the social golf club shall vest in the Management committee which shall consist of the following office bearers, who are to be elected at each Annual General Meeting (AGM), as set out below:

- President
- Treasurer
- Secretary
- Captain
- Vice captain

The following committee members are also required for the day to day running of the club and should be elected at each AGM. They are not part of the Management Committee but do form part of the Full committee.

- Handicapper
- Assistant Handicapper
- Social coordinator
- Public relations officer

- 6.2. Any person may hold more than one (1) position in office
- 6.3. At every annual general meeting of the social golf club all the committee members shall retire from office, but if nominated shall be eligible for re-election.
- 6.4. Attendance by more than 50% of the committee shall constitute a quorum for the transaction of the business of a meeting of the Management or Full committee.

7. NOMINATIONS AND ELECTIONS:

- 7.1. Nominations for committee positions should be lodged on the nomination form prior to the AGM each year however nominations can also be made from the floor at the AGM. Elections for each position shall be based on a show of hands.

8. ANNUAL GENERAL MEETINGS/OTHER MEETINGS:

- 8.1. The annual general meeting of the social golf club shall be as soon as practicable after the 1st July and not later than 21st December in each year at such time and place as may be prescribed by the management committee.
- 8.2. Other meetings shall be held monthly or at the discretion of the management committee.
- 8.3. No item of business is to be transacted at a general meeting unless a quorum of members entitled under these rules to vote is present during the time the meeting is considering that item.
- 8.4. Five (5) members present in person (being members entitled under these rules to vote at a general meeting) constitute a quorum for the transaction of the business of a general meeting.
- 8.5. If within half an hour after the appointed time for the commencement of a general meeting a quorum is not present, the meeting:
 - If convened on the requisition of members, is to be dissolved, and
 - In any other case, the meeting is to stand adjourned until the next practicable time and place.
- 8.6. If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present (being at least 3) is to constitute a quorum.

9. NOTICE:

- 9.1. Except if the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the club, the secretary must, at least 14 days before the date fixed for the holding of the general meeting, give a notice to each member specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting.
- 9.2. If the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the club, the secretary must, at least 21 days before the date fixed for the holding of the general meeting, cause notice to be given to each member specifying the matter to be proposed as a special resolution.

10. DUTIES OF THE TREASURER:

- 10.1. To receive monies and pay all accounts subject to due and proper authorisation.
- 10.2. Maintain proper books of accounts and submit detailed statements to the management committee as required and to the annual general meeting.

10.3. Supply such information, details and statements as may be required by the board of the registered club from time to time.

11. DUTIES OF THE SECRETARY:

- 11.1. Issue all notices and keep minutes of meetings.
- 11.2. Receive and dispatch correspondence and submit such reports as may be required.

12. DUTIES OF THE CAPTAINS:

- 12.1. To control all games, competitions or events.

13. DUTIES OF THE COMMITTEE PERSONS:

- 13.1. To control and regulate the handicapping system.
- 13.2. To control social and or money raising activities.
- 13.3. To assist in controlling games, competitions or events.

14. DUTIES OF THE PUBLIC RELATIONS OFFICER:

- 14.1. To ensure that games results are furnished to the media
- 14.2. To promote the social golf club and the game of golf in the best interest of the club at all times.

15. FUNDS:

- 15.1. The funds of the social golf club are at all times regarded as the property of the registered club.
- 15.2. The social golf club may open an account with a bank or building society as approved by the registered club.
- 15.3. Withdrawals are to be signed by any two of the following office bearers and or registered club officials.
 - Treasurer
 - Secretary
 - Captain
 - Registered club C.E.O
 - Registered club Chairman

16. REGULATIONS:

- 16.1. The management committee shall have the power to make, alter, or repeal any such regulations as are necessary to manage the affairs of the social golf club.

17. ALTERATIONS:

- 17.1. No alterations shall be made to this constitution except by a special resolution passed by a minimum of 75% of the members present at the annual general meeting of which not less than twenty one days notice specifying the intention to propose such resolution has been duly given.

END OF CONSTITUTION